



2025 Golf Outing Contract

A unique setting for every outing

Outings at Pine Hills

Pine Hills Golf Club is conveniently located off Route 23 just south of Ottawa. It is a classic, 9-Hole, Tom Bendelow design tucked into the Covell Creek Valley. The course was built in 1924 and is rich in natural beauty. Our course is enjoyable for all levels of players.

Golf with Us

We know that planning a golf outing can be a complicated task. We also know that your outing is important. Whether it is a small, 9-hole outing, or a large, double-flight 18-hole outing, it deserves to be treated with the utmost care and attention. To schedule a tour of the course, or for more information, contact Jeremiah at 815.434.3985 or via email at pinehillsgolfclub@yahoo.com.

Golf Outing Services

Pine Hills can provide the following:

- Hole assignment by foursomes
- Cart assignments, signage, & gifting
- Setup of a registration area
- Placing of all proximity signs on the course
- Setup of all hole sponsor signs if they are delivered to Pine Hills at least 48 hrs in advance with instructions (*i.e. specific sponsors at specific holes*)
- Setup of appropriate tables & chairs on Par 3's
- Event scoring
- A golf cart for the Outing Host

Additional Services

For \$25 Pine Hills can provide a professional flyer for your Outing. Please allow 3 days for first proof. *Both PDF and JPEG files will be made available.*

Pine Hills Golf Club Bar & Restaurant

1665 N 2501 Rd
Ottawa, IL 61350
815.434.3985

ottawapinehillsgolfclub.com

Outing Deposits, Options, Golf Carts and Rainouts

Deposit

A non-refundable cash or check deposit of \$300 is due at the time of signing the contract. The deposit guarantees the time and date of a golf outing and will be directly applied to the total outing cost. *****All outings must be completed and off the course by 3:45pm. If there are delays the outing may be shortened.*****

Outing Options

18 Holes with carts
36-51 golfers = \$40/golfer
52-72 golfers = \$35/golfer

9 Holes must tee off by 12:30pm
prices starting at \$30/golfer

Carts

Pine Hills can provide enough golf carts for 72 players. The Outing Host is responsible for any and all damage that occurs to golf carts during the outing.

Minimums

Pine Hills will determine if the outing qualifies for a shotgun start or a course closure to the public. A minimum of 52 participants are required to close the golf course to the public.

Maximums

72 golfers per outing
5 hr 45 min for an 18 hole outing
2 hr 45 min for a 9 hole outing

Additional Game Options

Longest Putt
Closest to Pin
Longest Drive
Beat the Pro
Circle on Green \$50
*****Discounts on Outing prizes available***

Rain Delays

18-hole outings must tee off by 10:30 am. If that deadline passes the outing may be shortened to 9 holes and must tee off by 12:30pm.

Rainouts

If it starts raining before the outing has started, making the course unplayable, the outing will be canceled. We are limited in our ability to reschedule an outing in the event of a rain cancellation because of high demand. If rescheduling is desired, please speak with our Golf Operations Manager to check availability. If an outing has started and is canceled during play, due to weather, Pine Hills protocol is as follows:

- If less than 3 holes have been completed = 18 Hole golf passes* will be issued to all participants
- If more than 3 holes, but less than 12 holes, have been completed = 9 Hole golf passes* will be issued to all participants
- If more than 12 holes have been completed = the outing is considered complete and the scores will be totaled accordingly

In the event that an outing is shortened, due to weather, the food service times are subject to change to accommodate participants.

**Golf passes will be issued to the Outing Organizer the Tuesday following the Outing*

LUNCH OPTIONS

All selections are predetermined by the host at the time of booking.

BUNKER SPECIAL \$13.95/person

burger or brat with chips

Available on-course or wrapped and ready for carry-out at the Clubhouse

BURGER BAR \$18.95/person

grilled burgers with all the fixings: lettuce, tomato, onion, pickle, condiments, and brioche buns. Served with a choice of 2 sides: baked beans, pasta salad, or bar chips.

UNLIMITED GRILL \$18.95/person

UNLIMITED burgers, brats, and chips on the golf course from 10am-2pm

PIZZA BUFFET

Choice of Pan or Thin Crust Pizzas.

\$13.95/person with unlimited 1 Topping Pizzas

\$17.95/person with unlimited ANY Toppings Pizzas

DESSERTS All selections are predetermined by the host at the time of booking.

Chocolate Chunk Cookies \$20/dozen

White Chocolate Macadamia Cookies \$20/dozen

Brownies \$20/dozen

ON-COURSE & CLUBHOUSE BEVERAGE OPTIONS

With a 2 week notice, Pine Hills is able to provide any beer, wine, or liquor as long as our suppliers have it in stock.

CASH BAR – all drinks are paid for by guests.

OPEN BAR – all drinks are kept on a tab that is paid by the host.

LIMITED OPEN BAR – select drinks are kept on a tab that is paid by the host. ****limit 4 hours****

LIMITED-CASH COMBO – host pays for limited drink options, for a determined time, or determined dollar amount before switching to cash bar.

NA BAR – bottled water, canned soda, and Gatorade are paid for by the host.

DRINK TICKETS – limited drinks provided and paid for by the host.

KEG PRICING – current market price flat rate per domestic keg.

Outing Request Form

Use this form, combined with the appropriate pages from this planning booklet, to request an outing with Jeremiah. You may reach him by email at pinehillsgolfclub@yahoo.com or by phone at 815.434.3985.

Name of Outing Organizer: _____

Company/Firm: _____

Address: _____

Organizer Email Address: _____

Organizer Phone: _____

Outing Date: _____ Outing Start Time: _____

Outing Format: _____

Estimated Number of Golfers: _____

Estimated Number of Volunteers: _____

Additional Information or Special Requests: _____

Pine Hills Outing Policies:

- Pine Hills closes the course for a maximum of 5.5 hours.
- Outing reservations are not final until a signed contract and \$300 cash or check deposit have been submitted.
- Cancellations less than 90 days prior to the event date forfeit the entire deposit.
- There is a 3% credit card processing fee.
- The client is responsible for all damage that occurs to golf carts during the golf outing.
- **NO outside food or beverages allowed.** All food and beverages must be purchased from Pine Hills.
- A final number of golfers and a list of all participants are requested no later than 72 hours prior to your outing. The final count is the minimum number of golfers that will be paid for.
- Sponsorship signs must be provided at least 48 hours prior to the outing with instructions.
- Cart sponsor signs may only be placed on the golf cart steering wheels.
- Each participant is required to have their own set of golf clubs. A limited number of rental clubs are available at \$20 set. Please advise our Golf Operations Manager in advance.
- Groups that slow down the field may be asked to skip ahead to keep pace of play.
- Proper golf attire is required. No sleeveless shirts, tank tops, ripped or torn clothing.
- All outing "gimmicks" must be cleared with our Golf Operations Manager.
- State and local taxes are applied to the final bill.
- The final payment must be paid in full the day of your golf outing.
- The client agrees to indemnify and hold harmless Pine Hills Golf Club, its agents and employees, of and from any and all liability arising out of negligence of the clients during the client's event and activities on the premises of Pine Hills.
- Unlimited outdoor bar is limited to 4 hours.
- All persons consuming alcoholic beverages in any area of the Pine Hills premises must be 21 years of age or over. Pine Hills reserves the right to terminate liquor service at the Event if minors attending intend to consume alcoholic beverages. **Liquor cannot be brought into Pine Hills from outside sources.**

I have read and agree to the above policies and outing prices.

Authorized Signature: _____ **Date** _____

PHGC Signature: _____ **Date** _____

OUTING WORKSHEET

Outing Format: _____

Golf with cart: \$_____X_____people = \$_____

Games:

Longest Putt	Men_____	Women _____
Closest to Pin	Men_____	Women _____
Longest Drive	Men_____	Women _____
Beat the Pro	Yes_____	No _____

Additional Course Games: _____

Lunch Option: _____

\$_____X_____plus current IL State Tax \$_____ = \$_____

Beverage Option:

_____ Cash Bar
_____ Open Bar
_____ Limited Open Bar
_____ Limited/Cash Combo
_____ NA Bar
_____ Keg
_____ Drink Tickets Number per person _____

3% credit card processing fee (*if applicable*): \$ _____

Gratuity: _____

TOTAL ESTIMATED COST FOR OUTING: \$ _____